

Question/Information
<b>Preliminary Qualification as a VRS:</b>
Is the person physically coming to a UGA campus?
Will the visitor receive salary from or through UGA during the visit as compensation for services provided?
Is this visit a part of an official UGA program OR will the visitor receive a stipend as part of a postdoc fellowship?
Will the visitor be appointed to a UGA position (Adjunct Faculty, Instructor, Research Scientist, postdoc, etc.) at UGA?
<b>Visitor and Visit Information</b>
Is the Visitor: 1) U.S. citizen/PR <b>OR</b> 2) a foreign national?
If the Visitor is a U.S. citizen, please attach the approved background investigation approval. <b>OR</b> If the Visitor is a foreign national, please attach a copy of the passport.
If the Visitor is a foreign national, do you plan to request or have already requested sponsorship through UGA's Immigration Services Office? If no, under what sponsorship will this person be coming to UGA (ie: IREX, Fulbright, independent B-1/B-2 visitor visa, etc.)
Please select the appropriate visitor type: 1) Scholar in Residence 2) Visiting Graduate Student Researcher or 3) Undergraduate Intern.
Has this person previously been faculty, staff, a student or visitor on campus?
Visitor's Given Name/First Name
Visitor's Surname/Last Name
Visitor's Date of Birth

(If yes, continue to next questions. If no, then this person is not a VRS.)

(If no, continue to nextIf yes, this person is not a VRS and will either need to be hired or brought on as a consultant/contractor/vendor.)

(If the person is participating in an official UGA program, then is not a VRS. Register as a program participant through the Card Office. If this person will receive a stipend as part of a postdoc fellowship - either external to UGA or through UGA - then this person is a Postdoctoral Fellow and should be seated into a Postdoctoral Fellowship position via UGAJobs. See the Office of Postdoc Affairs webpage - <https://research.uga.edu/opa/#1494870964358-26e7ed83-da2c>)

Visitor's Gender (as appears on the government issued document)
Visitor's Email
Visit Start Date
Visit End Date
Sponsoring UGA College/Hierarchy above Unit
Sponsoring UGA Unit
UGA Unit Head Name
UGA Unit Head Email
UGA Faculty Sponsor Name
UGA Faculty Sponsor's Email
UGA Staff Contact Person's Name
UGA Staff Contact Person's Email
Is the visiting researcher/scholar employed by ANY entity (university, government, company, etc.) OR ENROLLED in an academic institution?
<b>If the person is employed or enrolled, please answer the following questions:</b>
The employer/institution is a: 1) Company, 2) University, 3) Governmental Unit, or 4) Other
Name of Employer/Institution
Visitor's title at the institution/place of employment
Visitor's title type at the institution/place of employment: 1) Faculty Member 2) Postdoc 3) Student 4) Other
Location of employer/Institution

Attach signed visitor agreement. If the visitor is employed/enrolled, then this agreement must be used: Standard VRS Agreement with Employer/Institution Signature If the visitor is not employed or enrolled anywhere then use this agreement: Standard VRS Agreement – No Employer/Institution. These agreements can be found on the webpage:  
<https://research.uga.edu/documents/#1493847082440-097348ed-bb24>

## Activities of the VRS while at UGA

List the campus and building location for the visit (for example, Athens campus in the Coverdell Building).

Please list the specific UGA systems the visitor will need to access while a Visiting Researcher/Scholar.

Please select all the activities in which the visitor will be involved while on the UGA campus: 1) Research (includes all research activities, whether observing, participating or both, regardless of funding source for the research.) 2) Training and/or Attending classes 3) Attending lectures, workshops, seminars, etc. 4) Presenting a lecture, workshop, seminar, etc. 5) Other - please describe.

If Research was selected above, the research is a: 1) UGA project funded by internal UGA sources (startup, unit funds, internal grant program, etc.) 2) UGA project funded by external sources (NIH, NSF, a foundation, etc.) 3) Project initiated by the visitor and not funded by UGA and not sources run through UGA. Please specify source below. 4) Multiple sources. Please explain. 5) Other. Please explain.

If the research is an externally sponsored project through UGA, provide the following information that is available: Sponsor, PI, Project ID/Portal #, Title of Project.

If the research is a project initiated by the visitor and is not funded by UGA sources or sources run through UGA, who is the sponsor/source?

Please provide a brief statement outlining the visitor's role in the research/activities/work while at UGA.

## Intellectual Property

Will visitor have access to UGA intellectual property? (Examples of intellectual property include confidential information, proprietary technology, proprietary tangible materials, and inventions. Access to publications is not included and does not require disclosure.)

Will visitor be involved in the development of intellectual property at UGA?

Will visitor bring any research material and/or background intellectual property with him/her?

If the visitor will bring research material, will the material be co-mingled with any other material developed either by the faculty sponsor or other researcher at UGA?

If the answer to any of these questions is Yes, please describe.

(If yes, continue to next questions. If no, then this person is not a VRS.)

(If no, continue to nextIf yes, this person is not a VRS and will either need to be hired or brought on as a consultant/contractor/vendor.)

(If the person is participating in an official UGA program, then is not a VRS.

Register as a program participant through the Card Office. If this person will receive a stipend as part of a postdoc fellowship - either external to UGA or through UGA - then this person is a Postdoctoral Fellow and should be seated into a Postdoctoral Fellowship position via UGAJobs. See the Office of Postdoc Affairs webpage -

<https://research.uga.edu/opa/#1494870964358-26e7ed83-da2c>

(If this person will be appointed to an UGA position, then they need to be brought onboard via the appropriate process for the position type.)