Research Safety
Office of Research
UNIVERSITY OF GEORGIA

DOSIMETRY TERMINATION REQUEST FORM

In order to maintain accurate dosimetry records and to minimize unnecessary fees, individuals wanting to terminate enrollment in UGA's dosimetry program must complete this form. Please **NOTE**:

- Your assignment of badges &/or rings will be terminated upon receipt and processing of this form.
- Your current badges &/or rings should be returned along with this form.
- Principal Investigators (PIs) and their departments may be charged any fees or costs associated with the continued preparation and issuance of badges &/or rings if this request form is not submitted by the deadlines listed in the table below.

Quarter	**Month Landauer prepares and mails out badges for the next quarter**	**Last day to turn in badge termination requests to RSO to ensure you will not be billed for this quarter**
1st- Jan, Feb, Mar	December of the preceding year	November 20 of preceding year
2nd- Apr, May, Jun	March	February 20
3rd- Jul, Aug, Sep	June	May 20
4th- Oct, Nov, Dec	September	August 20

Participants enrolled in monthly scheduled monitoring periods should submit this form by the 20th of the current month.

Participant Name	**UGA ID Number**
Principal Investigator Name	**Principal Investigator Department**

This completed form can be emailed to: radiation-safety@uga.edu for quicker processing.

However, a copy of this form along with current badges &/or rings must also be sent via campus mail or delivered to:

Radiation Safety Office; 426 Tucker Hall

This Box for Use by Radiation Safety Only									
Participant #		Series Code		Termination Date		Initials		Records Updated	