



Internal Grants & Awards

Office of Research

UNIVERSITY OF GEORGIA

Internal Grants & Awards | 145 Paul D. Coverdell Building, Athens, GA 30602 | ovprip@uga.edu

NON-TENURE TRACK FACULTY RESEARCH EXCELLENCE AWARD

Award Description and Eligibility

- These awards recognize exceptional research productivity and commitment to excellence by a non-tenure track faculty member. Nominations should clearly describe the research novelty and impact on the field of study, and should focus on work completed while in a faculty position at UGA.
- Prize: \$2,000
- Eligibility: Any full-time, active faculty member holding a non-tenure track faculty title at UGA for more than three years.

Nomination Process

- Nominations are first submitted to the nominee's Dean's office or Center/Institute Director for initial review. Deans' offices and Center/Institute Directors then submit nominations to the Office of Research.
- Deans/Directors are strongly encouraged to solicit a pool of nominations that represent the full scope of their faculty and forward only their most qualified candidates to the Office of Research.
- Deans' offices and Center/Institute Directors will submit their nominations via [UGA's InfoReady Portal](#) using the Non-Tenure Track Faculty Research Excellence Award nomination form.
- Final nominations must be submitted to the Office of Research from Deans' offices or Centers/Institutes by **November 1st**. Contact your Dean's office or Center/Institute Director for internal submission deadlines.

Nomination Materials

- The following nomination materials are required via the submission site:
 - Dean/Director nomination letter (≤3 pages) to include:
 - Nominee name, rank, and date of faculty appointment at UGA,
 - Name of award and discipline area for which the nomination is being submitted,
 - Clear non-technical description of the specific project that is the basis of the nomination and its impact on the field.
 - Three letters of recommendation (≤3 pages each)
 - Do not submit additional letters.
 - At least 2 letters must be from external referees, exclusive of former mentors.
 - Brief bios (≤1 page total) of the 3 required referees, demonstrating suitability for evaluation of the nominee.
 - Nominee's curriculum vitae (recommended format: [UGA P&T guide](#) Appendix H; teaching details may be omitted).

Evaluation and Selection Process

- Nomination packages are reviewed by a discipline-specific committee of faculty.
- Recommendations are provided to the Vice President for Research who makes the final selections.

Contact for questions: ovprip@uga.edu

Office of Research strongly supports diversity in all its programs. Nominations of women and underrepresented minorities are encouraged. Nominators should ensure that nominees reflect unit diversity.