NON-TENURE TRACK FACULTY RESEARCH EXCELLENCE AWARD

Award Description and Eligibility
- These awards recognize exceptional research productivity and commitment to excellence by a non-tenure track faculty member. Nominations should clearly describe the research novelty and impact on the field of study, and should focus on work completed while in a faculty position at UGA.
- Prize: $2,000
- Eligibility: Any full-time, active faculty member holding a non-tenure track faculty title at UGA for more than three years.

Nomination Process
- Nominations are first submitted to the nominee’s Dean’s office or Center/Institute Director for initial review. Deans’ offices and Center/Institute Directors then submit nominations to the Office of Research.
- Deans/Directors are strongly encouraged to solicit a pool of nominations that represent the full scope of their faculty and forward only their most qualified candidates to the Office of Research.
- Deans’ offices and Center/Institute Directors will submit their nominations via UGA’s InfoReady Portal using the Non-Tenure Track Faculty Research Excellence Award nomination form.
- Final nominations must be submitted to the Office of Research from Deans’ offices or Centers/Institutes by November 1st. Contact your Dean’s office or Center/Institute Director for internal submission deadlines.

Nomination Materials
- The following nomination materials are required via the submission site:
  - Dean/Director nomination letter (≤3 pages) to include:
    - Nominee name, rank, and date of faculty appointment at UGA,
    - Name of award and discipline area for which the nomination is being submitted,
    - Clear non-technical description of the specific project that is the basis of the nomination and its impact on the field.
  - Three letters of recommendation (≤3 pages each)
    - Do not submit additional letters.
    - At least 2 letters must be from external referees, exclusive of former mentors.
  - Brief bios (≤1 page total) of the 3 required referees, demonstrating suitability for evaluation of the nominee.
  - Nominee’s curriculum vitae (recommended format: UGA P&T guide Appendix H; teaching details may be omitted).

Evaluation and Selection Process
- Nomination packages are reviewed by a discipline-specific committee of faculty.
- Recommendations are provided to the Vice President for Research who makes the final selections.
Contact for questions: ovprp@uga.edu

Office of Research strongly supports diversity in all its programs. Nominations of women and underrepresented minorities are encouraged. Nominators should ensure that nominees reflect unit diversity.