**3 Steps to Streamlining your Proposal Process**

**Office of Research Summer Workshop Series**

**June 23, 2017**

**Step 1: Do comprehensive funding searches**

**Helpful links:**

* NIH Guide to Grants and Contracts: <https://grants.nih.gov/funding/searchGuide>
	+ Subscribe:<https://grants.nih.gov/grants/guide/listserv_dev.htm>
* NSF: <https://www.nsf.gov/funding/>
* All federal funding: <https://www.grants.gov/web/grants/search-grants.html>
* Foundation Directory Online Professional: <http://www.galileo.usg.edu/express?link=foui-uga1&inst=uga1>
* Pivot: [https://pivot.proquest.com](https://pivot.proquest.com/)

**Step 2: Determine if a grant is right for you**

**Helpful links:**

* Past award searches
	+ Federal RePORTER: <https://federalreporter.nih.gov/>
	+ NIH RePORTER: <https://projectreporter.nih.gov/reporter.cfm>
	+ NSF Awards Advanced Search: <https://www.nsf.gov/awardsearch/advancedSearch.jsp>
* Contacting program officers
	+ “What to Say—and Not Say—to Program Officers,” Chronicle of Higher Education: <http://www.chronicle.com/article/What-to-Say-and-Not-Say-to/131282>

**Step 3: Determine how to submit a complete, competitive proposal**

**Helpful links:**

* Agency guides:
	+ NIH: <https://grants.nih.gov/grants/how-to-apply-application-guide/forms-d/general-forms-d.pdf>
		- Instructions filtered for Research (R) programs: <https://grants.nih.gov/grants/how-to-apply-application-guide/forms-d/research-forms-d.pdf>
	+ NSF PAPPG: <https://www.nsf.gov/pubs/policydocs/pappg17_1/index.jsp>
		- Proposal Preparation Instructions: <https://www.nsf.gov/pubs/policydocs/pappg17_1/pappg_2.jsp>
* NIH Forms Library: <https://grants.nih.gov/grants/forms.htm>
* NIAID (NIH) sample applications: <https://www.niaid.nih.gov/grants-contracts/sample-applications>
* UGA Facility Boilerplates: <https://research.uga.edu/proposal-enhancement/uga-facility-boilerplates/>
* Limited Submissions at UGA: <https://research.uga.edu/spa/limited-submissions/>
* Find your UGA Sponsored Projects team: https://research.uga.edu/spa/find-sponsored-projects-team/
* UGA Sponsored Projects Administration (SPA) Frequently Used Information: <https://research.uga.edu/spa/frequently-used-information/>
* Office for Proposal Enhancement website: <https://research.uga.edu/proposal-enhancement/>