NON-TENURE TRACK FACULTY RESEARCH EXCELLENCE AWARD

Award Description and Eligibility

- These awards recognize exceptional research productivity and commitment to excellence by a non-tenure track faculty member. Nominations should clearly describe the research novelty and impact on the field of study, and should focus on work completed while in a faculty position at UGA.
- Prize: $2,000
- Eligibility: Any full-time, active faculty member holding a non-tenure track faculty title at UGA for more than three years.

Nomination Process

- Nominations are first submitted to the nominee’s Dean’s office or Center/Institute Director for initial review. Deans’ offices and Center/Institute Directors then submit nominations to the Office of Research.
- Deans/Directors are strongly encouraged to solicit a pool of nominations that represent the full diversity of their faculty and forward only their most qualified candidates to the Office of Research.
- Deans’ offices and Center/Institute Directors will submit their nominations via UGA’s InfoReady Portal using the Non-Tenure Track Faculty Research Excellence Award nomination form.
- Final nominations must be submitted to the Office of Research from Deans’ offices or Centers/Institutes by November 1st. Contact your Dean’s office or Center/Institute Director for internal submission deadlines.

Nomination Materials

- The following nomination materials are required via the submission site:
  - Dean/Director nomination letter (≤3 pages) to include:
    ▪ Nominee name, rank, and date of faculty appointment at UGA,
    ▪ Name of award and discipline area for which the nomination is being submitted,
    ▪ Clear non-technical description of the specific project that is the basis of the nomination and its impact on the field.
  - Three letters of recommendation (≤3 pages each)
    ▪ Do not submit additional letters.
    ▪ At least 2 letters must be from external referees, exclusive of former mentors.
  - Brief bios (≤1 page total) of the 3 required referees, demonstrating suitability for evaluation of the nominee.
  - Nominee’s curriculum vitae (recommended format: UGA P&T guide Appendix H; teaching details may be omitted).

Evaluation and Selection Process

- Nomination packages are reviewed by a discipline-specific committee of faculty.
- Recommendations are provided to the Vice President for Research who makes the final selections.
Office of Research strongly supports diversity in all its programs. Nominations of women and underrepresented minorities are encouraged. Nominators should ensure that nominees reflect unit diversity.

Contact for questions: ovprp@uga.edu