



ARCS Foundation Atlanta 2020-2021 Scholar Expectations

- **Complete Scholar Award Acceptance form**
- **Complete Scholar Data Form**
- **Complete a bio-sketch** - (see samples on next page)
- **Complete Registration on ARCS website: arcsfoundation.org.** Honors, awards and any changes that have occurred should be posted to www.arcsfoundation.org/atlanta. You will receive login instructions in September. In addition, we kindly request that you respond to post-graduate requests for information about current employment and research activities.
- **Provide a formal, digital color photograph in business attire** which can be used in print for the ARCS Scholar Awards Luncheon program and the ARCS website. Please send a digital formatted photo (high resolution) by **August 31, 2020** to abutcher@uga.edu.
- **Write a thank-you note to your donor by October 30. In January or February 2021, provide your donor with a brief *update* of your activities and research.** Individual donors fund many of the ARCS scholar awards. Through your continued contact with these donors, you set the stage for future gifts of support.
- **Attend The Annual Scholar Awards Luncheon – November 19, 2020.** You will receive additional information about the luncheon at a later date. At the luncheon, you will be seated with ARCS members, your donor and their guests, and you will be recognized during the program. The dress is business attire.
- **Attend the annual ARCS Site Visit Luncheon – April 2020.** Addition information will be provided at a closer date. At the luncheon, scholars are expected to give a 3-minute PDF presentation to the ARCS-Atlanta representatives. Business attire is required.



ARCS Foundation Atlanta

Scholar List of Key Dates 2020-2021

August 12	Award Acceptance Forms and Scholar Data Forms due to Abigail Butcher
August 31	Bio-sketch, headshots, action shots (see below) are due to Abigail Butcher Provide an action photo in an office, research or fieldwork setting, to be used in various ARCS Foundation materials. Please send a digital formatted photo (high resolution) to abutcher@uga.edu .
October	Registration on the ARCS Foundation Website must be completed when the website is available (Scholars Chair will notify scholars when the website is live.)
October	ARCS Foundation Atlanta funds are released in October to scholars
October 23	Scholars will be notified of names and addresses of specific donors sponsoring their awards
October 30	Scholars mail handwritten thank you notes directly to donors
October 30	Scholar luncheon reservations and guests(s) names due
Thursday, November 19	ARCS SCHOLAR AWARDS LUNCHEON The Ritz-Carlton Downtown Atlanta Scholar Attendance is mandatory.
January/February 2021	Mail your donor an <i>update</i> of your activities or research.
April 2021	Spring ARCS Site Visit Luncheon, scholar attendance is mandatory.

Should you have questions, please contact:

Abigail Butcher, ARCS Award Coordinator - abutcher@uga.edu

Barry Coleman, UGA-ARCS Accountant - ccoleman@uga.edu

Pat Leake, Scholars Chair - pat@leake.onmicrosoft.com



**ARCS Foundation Atlanta
2020-2021 Scholar Data Form**

Scholar Name:

_____ Date of Birth _____
Last First Middle

Prefer to be called _____

Current Email _____ phone _____ Twitter _____
(Preferred for correspondence)

Permanent Email Address _____

Mailing address:

_____ Street City/state Zip

U.S Citizen (Y/N) _____

Undergraduate Degrees (What, Where, When) _____

Current University _____

School within University _____

Department _____

Degree Currently Pursuing _____
(i.e. Ph.D. in...; or B.S. in...)

Anticipated month/year of graduation _____

Academic Level (i.e. 2nd year Ph.D
candidate) _____

Educational and Career Objectives/Research Project: _____

Due to Abigail Butcher (abutcher@uga.edu) by August 12, 2020.



ARCS Foundation Atlanta 2020-2021 Scholar Award Acceptance Form

Scholar Name: _____
Print last, first and middle initial.

The ARCS Scholar Award is an unrestricted gift to the recipient. The entire amount of the annual award is released to the college or university before the Annual Luncheon. The college or university will distribute the ARCS funds to the scholars by **December 31st**. Participation as an ARCS Scholar is limited to three full academic years, with decisions made by each institution whether to continue each year. To be or remain eligible a recipient must:

- Be a full-time student
- Maintain a 3.5 G.P.A.
- Remain in good standing with the college or university
- Attend the Annual ARCS Atlanta Scholar Awards Luncheon November 19, 2020
- Mail a hand-written thank you note to your donor(s)
- Complete the scholar profile on the ARCS Foundation website and maintain accurate information postgraduation as an alumni scholar.
- Include ARCS Scholar recognition on curriculum vitae, publications, poster presentations, LinkedIn, etc.
- Submit this signed award acceptance form, biographical sketch and Head shot.

ARCS Foundation may use the information above for public and member relations (e.g. website, newsletter, funds development and marketing). Contact information will not be shared for commercial or communications purposes unrelated to ARCS.

I accept the above terms of the ARCS Scholar Award. By accepting this ARCS Scholar Award, I agree to allow the college/university to transmit personal information pertaining to my enrollment status, G.P.A. and for verification of my identity.

Signature: _____ Date: _____

(Your scanned original signature or electronic signature indicates your acceptance)

Due to Abigail Butcher (abutcher@uga.edu) by August 12, 2020.



ARCS Foundation Atlanta Bio-Sketch Format Examples

Bio-sketches should be in the third person and no more than **120 words**. Briefly include, if applicable, the following:

- Undergraduate University
- Research interests
- Current/future areas of study
- Honors and/or publications
- Work experience
- Interests and hobbies

Please follow these guidelines:

- Please use these abbreviations: B.A., B.S., M.S., Ph.D.
- Capitalize degree focus and departments
- Begin bio with first name

Bio Examples:

Rachel is an Epidemiology doctoral student and Emory University Diversity Fellow focusing on infant health and nutrition. Inspired by her Latina heritage, she is particularly interested in Latin American populations. After receiving her B.A. in Biophysics at Harvard College, she spent four years working as a management consultant with Monitor Group concentrating on the healthcare industry. In 2012, she obtained her M.P.H in Global Epidemiology (Emory University), where she was a Boisfeuillet Jones Scholar. She has delivered four presentations at national conferences and published two peer-reviewed articles. In her spare time, Rachel volunteers as a medical interpreter.

Thomas obtained a B.S. in Mechanical Engineering from Purdue University, during which time he completed five Co-Op rotations at GE in Fort Wayne, IN. Post-graduation, he worked as an intern at Rolls Royce in Indianapolis, IN. He began his post-graduate studies at the Georgia Institute of Technology in 2007 with a President's Fellowship. He received an M.S. in Mechanical Engineering in 2009 and is currently a Ph.D. Candidate in the field of Acoustics. His work is focused on developing compact noise control devices for fluid power systems.

Robert is a senior mathematics major at Morehouse College. His research interests are in applied mathematics, particularly with differential equations. In addition to his love for research, Robert enjoys several other activities such as, basketball, listening to and practicing music, and being involved in tutoring and aiding other students in mathematics. He has worked at Lawrence Livermore National Laboratory for two summers doing nuclear physics research and one summer at North Carolina State University doing applied mathematics research. A publication will result from the work done at North Carolina State University.



ARCS Foundation Atlanta

2020 Annual Scholar Awards Luncheon Fact Sheet

SCHOLAR ATTENDANCE IS MANDATORY

When: **Thursday, November 19, 2020**

Where: The Ritz-Carlton, Downtown Atlanta
 181 Peachtree Street, NE

Schedule: 10:45 a.m.
 Group Photos will be taken with school representatives and scholars.
 New scholars receive medallions and all scholars receive lapel pins. **Returning scholars must bring their medallion from the previous year to the ceremony.**

 11:30 – Luncheon begins

 1:30 – Luncheon ends

Luncheon Guests: Invitations and RSVP instructions will be sent to universities and scholars in October. **First year scholars** receive two guest tickets and **all other scholars** receive one guest ticket. Scholars are encouraged to invite family members and/or a faculty advisor or mentor.

Dress: Business attire. Jackets & ties for gentlemen, required.