



Policy on Eligibility to Submit Animal Use Protocols

In order to ensure the accountable and responsible use of animals in research and instruction at the University of Georgia, the IACUC has adopted the following policy regarding the eligibility to submit Animal Use Protocols (AUP). Although anyone who logs into Artemis may draft an AUP, *submission* of an AUP for IACUC review is restricted to individuals who are eligible to hold Principal Investigator (PI) status as described below.

I. Any employee who holds one of the following ranks may serve as a PI on an AUP:

A. Tenured or Tenure-Track Faculty

1. Assistant Professor
2. Associate Professor
3. Professor
4. Professor Emeritus

B. Non-Tenure-Track or Temporary Faculty

1. Assistant Research Scientist
2. Associate Research Scientist
3. Senior Research Scientist
4. Public Service Representative
5. Public Service Assistant
6. Public Service Associate
7. Senior Public Service Associate
8. Academic Professionals
9. Clinical Assistant Professor
10. Clinical Associate Professor
11. Clinical Professor
12. Temporary Assistant Professor (with Dean's Approval)
13. Adjunct Faculty with Primary Federal Appointments
14. Instructor/Lecturer

II. Individuals in the categories below are not eligible to submit an AUP unless they have obtained written approval from the IACUC Chair or Director of Animal Care and Use. Requests for approval for these individuals to submit an AUP are granted for a single submission only and should be in letter form. Exceptions to this single project approval condition may be made in certain instances – for example, for individuals who routinely submit AUPs.

Policy on Eligibility to Submit Animal Use Protocols

Letters seeking approval must be submitted by the relevant department head, director, or CEO. The letter must specifically address why an exception should be made and provide the individual's qualifications to be a PI. The letter must also include a statement that the department head, director, or CEO will assume responsibility for and ensure compliance with all requirements in place for conduct of the study should the PI fail to do so.

- A. Adjunct Faculty**
- B. Visiting Faculty**
- C. Postdoctoral Associates**
- D. Non-UGA personnel affiliated with the Georgia BioBusiness Center companies**

III. AUPs cannot be submitted by graduate or undergraduate students. AUPs covering any student's work with live vertebrates must be submitted through and under the auspices of an eligible faculty member.