



### **Policy on Post-Inspection Response and Communication**

It is the responsibility of the IACUC to oversee and routinely evaluate the animal care and use Program. Inspections, and reviewing the response to items requiring action that are identified on inspections, are fundamental aspects of this oversight and evaluation. When deficiencies are identified or notes provided on IACUC inspection reports, appropriate response time by the Administrative Official and/or pertinent facility management personnel (collectively, “Management”) is necessary to confirm that the deficiencies and/or notes have been or will be addressed within the designated timeframe. In order to ensure appropriate response times to inspection reports, the IACUC has adopted the following policy:

Written responses to reports must be received by the Office of Animal Care and Use within 1 month of the Report Date.

If no response is received by the required date, Management is sent a reminder. If a response is not received subsequent to the reminder, Management will be reminded again, and notified that if a response is not received by a specific deadline, the lack of response will be considered a matter of non-compliance with this policy and reported to the IACUC. The IACUC will determine the appropriate action on a case-by-case basis.

If the IACUC’s proposed timeframe for correcting specific deficiencies cannot be met, Management must respond within 1 month to explain why the timeframe cannot be met and propose-an alternate schedule for the correction of deficiencies as itemized.

Responses are not required for reports which do not identify any deficiencies and do not include any notes on items requiring action. Notes on items that do not require action (e.g., recommendations or background information) do not require a response.