Standard Operating Procedure

2,4-D Butyric acid

*This is an SOP template and is not complete until: 1) lab specific information is entered into the box below 2) lab specific protocol/procedure is added to the protocol/procedure section and
3) SOP has been signed and dated by the PI and relevant lab personnel.*

 Print a copy and insert into your
*Laboratory Safety Manual* and *Chemical Hygiene Plan*.
Refer to instructions for assistance.

|  |  |
| --- | --- |
| **Department:** | Click here to enter text. |
| **Date SOP was written:** | Click here to enter a date. |
| **Date SOP was approved by PI/lab supervisor:** | Click here to enter a date. |
| **Principal Investigator:** | Click here to enter text. |
| **Internal Lab Safety Coordinator/Lab Manager:** | Click here to enter text. |
| **Lab Phone:** | Click here to enter text. |
| **Office Phone:** | Click here to enter text. |
| **Emergency Contact:** | Click here to enter text. |
| *(Name and Phone Number)* |
| **Location(s) covered by this SOP:** | Click here to enter text. |
| *(Building/Room Number)* |

**Type of SOP:** [ ]  Process [x] Hazardous Chemical [ ]  Hazardous Class

**Purpose**

2,4-D butyric acid is a highly toxic chemical. This SOP provides information about its hazards and how to mitigate them through proper controls, handling, and storage. It is an herbicide used to selectively kill both annual and perennial broadleaf plants that are considered weeds.

**Physical & Chemical Properties/Definition of Chemical Group**

CAS#: 94-82-6

Class: **Highly Toxic**

Molecular Formula: C10H10Cl2O3

Form (physical state): Solid

Melting point: 248 - 248 °F

**Potential Hazards/Toxicity**

Oral LD50 [Rat]: 700 mg/kg

* *Inhalation:* May be harmful if inhaled. May cause respiratory tract irritation.
* *Ingestion:* Harmful if swallowed.
* *Skin Contact:* Harmful if absorbed through skin. May cause skin irritation.
* *Eye Contact:* May cause eye irritation.
* *Chronic Exposure:* May cause cancer.

**Personal Protective Equipment (PPE)**

**Respiratory Protection**

Respirators should be used only under any of the following circumstances:

* As a last line of defense (i.e., after engineering and administrative controls have been exhausted).
* When Permissible Exposure Limit (PEL) has exceeded or when there is a possibility that PEL will be exceeded.
* Regulations require the use of a respirator.
* An employer requires the use of a respirator.
* There is potential for harmful exposure due to an atmospheric contaminant (in the absence of PEL)
* As PPE in the event of a chemical spill clean-up process

Lab personnel intending to use/wear a respirator mask must be trained and fit-tested by ORS and should contact occhealt@uga.edu. This is a UGA requirement described in more detail in the [UGA Respiratory Protection Plan](https://esd.uga.edu/sites/default/files/respiratoryprotection.pdf) and supported by the [Office of Research Occupational Health and Safety Program](https://research.uga.edu/ohsp/).

**Hand Protection**

Nitrile gloves are recommended.

NOTE: Consult with your preferred glove manufacturer to ensure that the gloves you plan on using are compatible with 2,4-D butyric acid .

Refer to glove selection chart from the links below:

<http://www.ansellpro.com/download/Ansell_8thEditionChemicalResistanceGuide.pdf>

OR

<http://www.allsafetyproducts.biz/page/74172>

OR

<http://www.showabestglove.com/site/default.aspx>

OR

<http://www.mapaglove.com/>

**Eye Protection**

ANSI approved safety glasses.

**Skin and Body Protection**

Lab coats should be worn. These laboratory coats must be appropriately sized for the individual and be buttoned to their full length. Laboratory coat sleeves must be of a sufficient length to prevent skin exposure while wearing gloves. Full length pants and close-toed shoes must be worn at all times by all individuals that are occupying the laboratory area. The area of skin between the shoe and ankle should not be exposed.

**Hygiene Measures**

Wash thoroughly after handling. Wash hands before eating. Remove contaminated clothing and wash before reuse.

**Engineering Controls**

* All operations involving 2,4-D butyric acid should be carried out in a certified chemical fume hood, glovebox, or a ducted Biosafety cabinet to keep airborne level below recommended exposure limits.
* Chemical fume hoods used as containment areas for particularly hazardous chemicals must have a face velocity of 100 feet/min, averaged over the face of the hood and must be certified annually.
* Laboratory rooms must be at negative pressure with respect to the corridors and external environment. The laboratory/room door must be kept closed at all times.
* Vacuum lines are to be protected by HEPA (high efficiency particulate air) filters or higher efficiency scrubbers.

**First Aid Procedures**

**If inhaled**

Remove to fresh air. If not breathing, give artificial respiration. If breathing is difficult, give oxygen. Get medical attention.

**In case of skin contact**

Immediately flush skin with plenty of water for at least 15 minutes while removing contaminated clothing and shoes. Get medical attention immediately. Wash clothing before reuse. Thoroughly clean shoes before reuse. Contaminated work clothes should be laundered by individuals who have been informed of the hazards of exposure to this substance.

**In case of eye contact**

Immediately flush eyes with plenty of water for at least 15 minutes, lifting lower and upper eyelids occasionally. Get medical attention.

**If swallowed**

Never give anything by mouth to an unconscious person. Rinse mouth with water. Get medical attention.

**Special Handling and Storage Requirements**

* All work with 2,4-D butyric acid is to be done in a “designated area” in order to keep contamination to a minimum.
* Any persons in this area are required to wear personal protective equipment. Safety shower and eye wash stations should be easily accessible where 2,4-D butyric acid is used.
* All laboratory equipment (such as beakers, pipettes, etc.) used in the designated area are to be labeled and are not to be removed from the area without first being decontaminated.
* Store away from incompatible chemicals including strong oxidizers.

**Spill and Accident Procedure**

Carbon oxides and hydrogen chloride gas may be given off in a fire. In the event of fire, evacuate and bar further entry.

**Chemical Spill Dial 911**

**24-7 On-Call Response to Research, Environment, Health or Safety Concerns Dial 2-5561 from a campus phone or 706-542-5561 from a non-campus line.**

**Spill** – Follow the procedures set out in the [UGA Chemical and Laboratory Safety Manual.](http://research.uga.edu/docs/units/safety/manuals/Chemical-Laboratory-Safety-Manual.pdf)

[If there are any chemical-specific protocols for responding to a spill, insert them here or mark “none”:]

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# **Medical Emergency Dial 911**

**Life Threatening Emergency, After Hours, Weekends And Holidays** – Dial **911** or the emergency phone numbers listed at the beginning of the UGA Chemical and Laboratory Safety Manual

*Note: All incidents that result in an injury or property damage must be reported to ORS / ESD using a University Incident/Accident Report.*

**Non-Life Threatening Emergency** – Follow the instructions in the UGA Chemical and Laboratory Safety Manual.

*Note: All incidents that result in an injury or property damage must be reported to ORS / ESD using a University Incident/Accident Report.*

**Decontamination/Waste Disposal Procedure**

**For general hazardous waste disposal procedures, see Appendix H of the UGA Chemical and Laboratory Safety Manual.**

**Chemical Specific Procedures: [to be inserted or marked as “none”]**

Waste disposal procedures

1. All solid 2,4-D butyric acid contaminated waste shall be disposed of into waste containers specifically designated for 2,4-D butyric acid waste. Examples of solid 2,4-D butyric acid waste material include gloves, pipette tips, and paper towels.
2. Once the waste container is full, dispose of as hazardous waste.

Decontamination of Equipment

Equipment that needs to be decontaminated (for repair or change of location etc.) must be washed with soapy water and rinsed with copious amounts of water.

**Safety Data Sheet (SDS) Location**

UGA personnel can access Online SDS through a link in the upper left corner of the ESD home page (<https://esd.uga.edu>) and logging in by using their UGA email user name and password.

**Protocol/Procedure (Add lab specific Protocol/Procedure here)**

*(Add specific description of procedure.)*

**NOTE**

Any deviation from this SOP requires approval from PI.

**Documentation of Training** (signature of all users is required)

* Prior to conducting any work with 2,4-D butyric acid, designated personnel must provide training to his/her laboratory personnel specific to the hazards involved in working with this substance, work area decontamination, and emergency procedures.
* The Principal Investigator must provide his/her laboratory personnel with a copy of this SOP and access to the SDS provided by the manufacturer.
* The Principal Investigator must ensure that his/her laboratory personnel have attended appropriate laboratory safety training or refresher training within the last 12 months.

**Principal Investigator SOP Approval**

Print name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approval Date:

I have read and understand the content of this SOP:

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