## OVPR Office of Research Safety (ORS) - Laboratory Inspection Survey Form

### Section 1 - Laboratory Postings
- **A.** Door signs present/updated
- **B.** Emergency phone numbers posted in lab
- **C.** Refrigerators have lab use only label

### Section 2 - Chemical Storage
- **A.** Acids and bases in secondary containers
- **B.** All chemicals properly labeled
- **C.** Chemicals stored by class/compatibility
- **D.** Intrinsically safe refrigerator for flammables
- **E.** Flammable liquids stored properly
- **F.** Gas cylinder properly labeled/anchored
- **G.** Lecture bottles properly labeled/stored
- **H.** No outdated peroxide formers present
- **I.** Total flammable volume allowed in lab OK
- **J.** Volume outside flammable cabinet OK
- **K.** Waste containers properly closed
- **L.** Waste containers properly labeled/stored

### Section 3 - Safety Shower Eye Wash
- **A.** Eye wash location posted
- **B.** Eye wash: tested/unobstructed
- **C.** Safety shower location posted
- **D.** Safety shower: tested/unobstructed

### Section 4 - Electrical Laboratory Equipment
- **A.** Belt guards on motors and pumps
- **B.** Electrical cords not frayed
- **C.** Equipment properly grounded
- **D.** Extension devices used only temporarily
- **E.** Fume hood rating (OK, Caution, Danger)
- **F.** Only UL 1449 rated power strips employed
- **G.** Outlet wiring correct
- **H.** UL 1449 strips used with computer & Equip.

### Section 5 - Laboratory Conditions
- **A.** Aisles unobstructed
- **B.** Corridors and exits unobstructed
- **C.** Hand washing facilities available
- **D.** Lab doors closed to main corridor
- **E.** No eating etc around hazardous chemicals
- **F.** Personal protective equip. available/used
- **G.** Sink conditions OK

### Section 6 - Laboratory Records
- **A.** Chemical inventory kept
- **B.** MSDS/SDS kept in lab
- **C.** RTK records maintained

### Section 7 - Fire Ext., First Aid, Spill Kits
- **A.** Fire extinguishers present/inspected
- **B.** First aid kit present
- **C.** Spill kit appropriate for laboratory