



RADIOACTIVE MATERIALS PERMIT AMENDMENT
INACTIVE STATUS OR TERMINATION

Name of Authorized User	Permit (License) Number	
Check the box for the requested change in permit status	Inactive	Termination

Requirements for Inactive Status or Termination of Permits

- Any dispersible radioactive materials in inventory must be appropriately transferred or picked up by Radiation Safety for disposal.
- All radioactive waste must be properly packaged and picked up by Radiation Safety for disposal.
- Any pending paperwork, such as radiological surveys or sewer disposal records must be completed.
- The ability to procure radioactive materials via the B Number system will be discontinued during inactive status and cancelled when permits are terminated.
- Inactive permits may be reinstated upon receipt by Radiation Safety of a written request from the Authorized User, if personnel training qualifications and other standard requirements are met.
- Permit termination requires the transfer or close-out of authorized use locations by the Radiation Safety staff. A close-out requires the satisfactory completion of a radiological survey by a representative from Radiation Safety, at which time all radioactive material postings will be removed and the location may be released for unrestricted use.

Authorized User	
Signature: _____ Date: _____	

↓ *Radiation Safety Use Only Below This Line* ↓

Permit Number: _____ Date Received: _____

RSO Recommendation		Approve Amendment
		Approve Amendment pending resolution of conditions noted below
		Do not approve due to conditions noted below
Comments:		
Radiation Safety Officer		
Signature: _____ Date: _____		