Uploading agreements/files as part of MTAs Submission

	(Submission Link: <u>https://research.uga.edu/gateway/patents-licensing/material-transfer-</u> requests-confidential-disclosure-requests/)			
	Note: While multiple files may be uploaded with each submission (<i>e.g.,</i> agreement + supporting documents), <u>only one agreement</u> may be uploaded per submission. Each MTA must be submitted individually. Please, answer all questions as thoroughly as possible.			
(Step	I) After filling in the first page of the Submission, click on Next at the bottom of the page to take you to the second page			
	Image: Bottom of Second page of Submission (After clicking on "NEXT" on the first page).			
(Step	2) Click on the blue 🛨 (see highlight below) after answering <u>all</u> questions in page 2			
	Vertebrate Animals?			
	Commercial Research?			
	Is the Material considered a biological hazard?			
	Time period for use:			
	Will modifications (substances which contain/incorporated the Material) or derivatives (functional subunits or products expressed by the Material) be made during the course of your research with the Material?*			
	List the funding sources which will be used to support the research utilizing the Material.			
	Do you anticipate any intellectual property (i.e. inventions, copyrights, software) will be developed for the use the Material?			
	{In case you need to add info spoecific to the agreement, add a note below}			
	Notes			
	No Notes			
	Related Files			
	No Files			

Image: Third page, after clicking on the highlighted 🛨 on the second page (This allows you to attach a file to an MTA or NDA Submission)

(Step 3) You may ignore the text boxes below and go directly to click on "Choose File". A window for choosing the file will open.

Select the file(s) to upload, click Open and then click on Save File

(You may need to upload one file at a time. You are allowed to upload several files with a submission, but <u>only 1</u> of them can be an agreement to be reviewed and executed. Each separate agreement should be provided via individual dubmission)

Add New File

*indicates a required field

Related to

Submission Request a Material Transfer Agreement for ncoming materials (MTA-In)

File Name

Description



Revision Number

File Type

None	•

Tags

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File Upload	*
<mark>(200MB Ma</mark> >	()

<mark>Choose File</mark>

<u>S</u>ave File